

CONFIDENTIAL

CEAS 1

SAMPLE NUMBER

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REPUBLIC OF MAURITIUS

STATISTICS MAURITIUS

Ministry of Finance, Economic Planning and Development

2023 CENSUS OF ECONOMIC ACTIVITIES

*SMALL ESTABLISHMENTS*

**MANUFACTURING, TRADE AND SERVICES**

NAME OF ESTABLISHMENT .....

ADDRESS OF ESTABLISHMENT .....

..... 

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REFERENCE MONTH ..... 

--	--

FRAME NUMBER ..... 

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NAME OF INTERVIEWER: ..... DATE SUBMITTED: .....

NAME OF SUPERVISOR: ..... DATE SUBMITTED: .....

**FOR OFFICE USE**

EDITED AND CODED BY: ..... INPUT BY: .....

CHECKED BY: ..... VERIFIED BY: .....

## 1. CHARACTERISTICS OF ESTABLISHMENT

(Circle appropriate code)

1.1 Is the establishment registered with the Registrar of Businesses?

Yes 1    No 2

If Yes, enter Business Registration Number (BRN) .....

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1.2 Activities of establishment

1. Main activity .....

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2. Secondary activities (if any) (i) .....

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(ii) .....

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1.3 Date of start of operation:    Month .....    Year .....

1.4 Location of work place (circle appropriate code)

- |  |   |                                  |    |
|--|---|----------------------------------|----|
| (i) Commercial/industrial building owned   | 1 | (vii) Fixed stall in market/fair | 7  |
| (ii) Commercial/industrial building rented | 2 | (viii) On the beach              | 8  |
| (iii) Partly residential building owned    | 3 | (ix) Along the road              | 9  |
| (iv) Partly residential building rented    | 4 | (x) Door to door                 | 10 |
| (v) Within owner/partner's home            | 5 | (xi) Other (specify)             | 11 |
| (vi) In the yard                           | 6 |                                  |    |

1.5 Floor area of premises in m<sup>2</sup> (enter an estimate of working space if operating within a residential building)

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1.6 Turnover in year 2022 (circle appropriate code)

- |  |   |  |   |
|--|---|--|---|
| (i) Less than or equal to Rs 10 million                                | 1 | (iv) More than Rs 100 million but less than or equal to Rs 250 million | 4 |
| (ii) More than Rs 10 million but less than or equal to Rs 30 million   | 2 |  |   |
| (iii) More than Rs 30 million but less than or equal to Rs 100 million | 3 | (v) More than Rs 250 million   | 5 |

1.7 Type of ownership of establishment (circle appropriate code)

- |  |   |                      |   |   |                     |
|--|---|----------------------|---|---|---------------------|
| (i) Individual proprietor                          | 1 | (iv) Company         | 4 | } | <i>skip to 1.11</i> |
| (ii) Household members                             | 2 | (v) Cooperative      | 5 |   |                     |
| (iii) Partnership with members of other households | 3 | (vi) Other (specify) | 6 |   |                     |

(Circle appropriate code)

1.8 Are the establishment's assets separate from those of the owner's household?    Yes 1    No 2

1.9 Is the establishment's expenditure separate from that of the owner's household?    Yes 1    No 2

1.10 Do you keep any record of accounts (Receipts & Expenditure) for your establishment?    Yes 1    No 2

1.11 Are you aware of the existence of support schemes for small businesses?    Yes 1    No 2

1.12 If yes at 1.11, have you had recourse to any of the following:

- |                           |       |      |
|---------------------------|-------|------|
| (i) Technical assistance  | Yes 1 | No 2 |
| (ii) Financial assistance | Yes 1 | No 2 |
| (iii) Market development  | Yes 1 | No 2 |
| (iv) Training             | Yes 1 | No 2 |
| (v) Other, specify .....  | Yes 1 | No 2 |

1.13 If no to all schemes at 1.12, state reasons .....

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**2. EMPLOYMENT, HOURS OF WORK AND LABOUR COST  
FOR THE REPORTING MONTH**

**2.1 Employment (including expatriates) and hours of work**

Employment status	Number of persons engaged on last Thursday of the month				Total hours worked during the month			
	Full time		Part time <sup>1</sup>		Full time workers		Part time workers <sup>1</sup>	
	Male	Female	Male	Female	Male	Female	Male	Female
1. Employers in corporations								
2. Employers in household market enterprises								
3. Owner-operators of corporations without employees								
4. Own-account workers in household market enterprises without employees								
5. Dependent contractors								
6. Permanent Employees								
7. Fixed term employees								
8. Short-term and casual employees								
9. Paid apprentices, trainees and interns								
10. Contributing family workers								
<b>Total</b>								
<i>of whom expatriates</i>								

<sup>1</sup> Persons working less than half of usual working hours of the establishment

**2.2 Outworkers (i.e. persons working at home on materials provided by the establishment) during the reporting month**

	Male	Female	Total
1. Number of outworkers			
2. Payment to outworkers .....			(Rupees)

**2.3 Wages, salaries and other benefits paid for the reporting month (excluding those of outworkers)**

**Rupees**

	Male	Female	Total
1. Wages and salaries			
2. Overtime payments			
3. Travelling allowance			
4. Payment in kind			
5. Employer's contribution to:			
(i) HRDC			
(ii) Social Contributions and Social Benefits(SCSB)			
(iii) Portable Retirement Gratuity Fund (PRGF)			
(iv) Private pension scheme			
(v) Sugar Industry Pension Fund			
(vi) Other (e.g. National Savings Fund, etc)			
6. Training expenses			
7. Other ( <i>specify</i> ) .....			
<b>Total</b>			

**3. CONSUMPTION OF MATERIALS, FUEL AND SERVICES  
DURING THE REPORTING MONTH**

**3.1 Electricity & water consumed, and waste water charges for reporting month at purchaser's price<sup>1</sup>**

Description	(Rupees)
1. Electricity	
2. Water	
3. Waste water charges	

**3.2 Fuel consumed during reporting month at purchaser's price<sup>1</sup>**

Fuel type	Fuel used for			Rupees Total
	Plant and machinery	Vehicles	Other purposes	
1. Diesel				
2. Gasoline				
3. LPG (Gas)				
4. Other, specify .....				
<b>Total</b>				

**3.3 Materials consumed during reporting month at purchaser's price<sup>1</sup> (excluding electricity, water and fuel )**

Description of main materials	Rupees
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	
11.	
12.	
13.	
14.	
15.	
<b>Total</b>	

<sup>1</sup> Excluding deductible VAT

### 3.4 Expenses on services at purchaser's price<sup>1</sup>

Description of services	(Rupees)
1. Printing services (including posters, bags with labels, business cards, etc)	
2. Courier services	
3. Bank charges	
4. Telephone	
5. Internet services	
6. Warehousing and storage	
7. Hire of land transport (lorry, van, etc)	
8. Freight transport services (air/sea)	
9. Security services	
10. Cleaning services	
11. Consultancy and management services	
12. Rental of machinery and equipment	
13. Environment protection services (e.g. waste disposal, pollution control, embellishment, etc.)	
14. Payment to other establishment for work subcontracted	
15. Rental of premises	
16. Minor repairs and maintenance:	
(i) Machinery and equipment	
(ii) Vehicles	
(iii) Building	
(iv) Other ( <i>specify</i> ) .....	
17. Accounting/ Auditing services	
18. Advertising	
19. Air tickets	
20. Hotel accommodation	
21. Restaurant services	
22. Vehicle examination fees	
23. Other services ( <i>specify</i> ):	
(i) .....	
(ii) .....	
(iii).....	
<b>Total</b>	

<sup>1</sup> Excluding deductible VAT

#### 4. OTHER EXPENDITURE

##### 4.1 Other payments

Description	Imputed monthly amount (Rupees)
1. Rates and licenses:	
(i) Trade fee	
(ii) Road tax	
(iii) Other ( <i>specify</i> ) .....	
2. Value added tax ( <i>net amount paid</i> )	
3. Interest ( <i>on loan, overdraft etc.</i> )	
4. Insurance premium - Non life	
5.1. Contribution under CSR <sup>1</sup> to Mauritius Revenue Authority (MRA)	
5.2. Direct expenses incurred under CSR <sup>1</sup>	
5.3. Contribution to National Solidarity Fund	
6. Income tax	
7. Excise duty	
8. Custom duty paid on imports	
9. Other ( <i>specify</i> ) (i).....	
(ii).....	
(iii).....	
<b>Total</b>	

#### 5. OUTPUT

##### 5.1 Value of goods produced meant for sale during reporting month at basic price<sup>2</sup>

Description	Total sales	
	Value (Rs)	
1.		
2.		
3.		
4.		
<b>Total</b>		
<i>of which exports</i>		

<sup>1</sup> Corporate Social Responsibility

<sup>2</sup> Excluding deductible VAT

**5.2 Receipts for services<sup>1</sup> provided during reporting month at basic price<sup>2</sup>**

Description of services provided	Total sales - (Rs)
1.	
2.	
3.	
<b>Total</b>	
<i>of which exports</i>	

**5.3 Value charged for services on contract work during reporting month (Work done for others on their own materials)**

Value (Rs)

<b>Total receipts</b>	
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**5.4 Trading activity during reporting month (Gross margin)**

Value (Rs)

1. Total value of goods purchased for resale during the month	
2. Total receipts from sale of goods purchased and resold in the same condition as purchased during the month	
3. Total cost of goods purchased for resale in the same condition as purchased ( <i>Imputed from information in diaries</i> )	
4. Trade margin on goods purchased for resale (2) - (3)	

**5.5 Output sold to tourists**

Out of total output reported at 5.1,5.2,5.3 and 5.4, how much was sold to tourists	
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<sup>1</sup> Including all services except trading activity at 5.4<sup>2</sup>Excluding deductible VAT**6. OTHER RECEIPTS****Other receipts during reporting month**

Rupees

1. Interests ( <i>on deposits, advances, etc.</i> )	
2. Insurance claims - Non Life	
3. Dividends	
4. Refund from HRDC	
5. Current transfers from abroad	
6. Other ( <i>specify</i> ) .....	
<b>Total</b>	

## 7. FIXED ASSETS

### 7.1. Additions/improvements to assets during last twelve months and total value as at December 2022

Rupees			
1	2	3	4
Description	Additions/improvements		Estimated value of assets as at end of December 2022
	Total	of which NEW <sup>1</sup>	
1. Building and structure			
2. Land acquisition			
3. Land improvement			
4. Machinery and transport equipment:			
(i) Production			
(ii) Transport			
(iii) IT - hardware			
(iv) IT - software			
(v) Other (specify)			
5. Furniture and fittings			
6. Other (specify)			
<b>Total</b>			

<sup>1</sup> including second hand imported (for items 4-6)

## 8. MISCELLANEOUS

### 8.1 Energy and Environment

(Circle appropriate code)

(a) Do you use photovoltaic cells to generate electricity at your establishment?

Yes 1 No 2

If yes, state (i) area of panels (m<sup>2</sup>).....  
(ii) total electricity generated during reference month ( KWh).....  
(iii) electricity sold to CEB during month, if any ( KWh).....

(b) Which types of waste are generated at your establishment?

Organic (that come from plants and animals)  
Plastic  
Paper  
Used oil  
Other, specify.....

Quantity of waste generated during reference month (kg /lt)

(c) Do you take any measures to reduce/reuse/recycle waste?

Yes 1 No 2

(d) If yes, which measure(s) do you take to reduce/reuse/recycle waste?

(i) Reuse empty containers/bags

Yes 1 No 2

(ii) Compost waste

Yes 1 No 2

(iii) Keep waste separately for recycling

Yes 1 No 2

(iv) Other, specify.....

Yes 1 No 2





**SUMMARY DATA (To be filled by Supervisor)**

	<b>Rupees</b>
<b>A. GROSS OUTPUT</b>	<input type="text"/>
5.1 Value of goods produced	.....
5.2 Receipts from services provided	.....
5.3 Contract work	.....
5.4.4 Gross margin	.....
<b>B. INTERMEDIATE CONSUMPTION</b>	<input type="text"/>
2.2.2 Payments to outworkers	.....
2.3.6 Training expenses	.....
3.1 Electricity, water and waste water charges	.....
3.2 Fuel consumed	.....
3.3 Materials consumed	.....
3.4 Expenditure on services	.....
<b>C. VALUE ADDED (A-B)</b>	<input type="text"/>
<b>D. COMPENSATION OF EMPLOYEES (2.3 - 2.3.5(i)- 2.3.6)</b>	<input type="text"/>
<b>E. OTHER TAXES ON PRODUCTION (2.3.5(i) + 4.1.1 - 6.4)</b>	<input type="text"/>
<b>F. GROSS OPERATING SURPLUS (C - D -E)</b>	<input type="text"/>
<b>G. TOTAL ADDITIONS / IMPROVEMENTS TO ASSETS</b>	<input type="text"/>
<i>(column 3 of section 7 less any entry at 7.1.2)</i>	
<i>of which new (column 4 in section 7)</i>	<input type="text"/>