

CONFIDENTIAL

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SAMPLE NUMBER

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REPUBLIC OF MAURITIUS

STATISTICS MAURITIUS

Ministry of Finance and Economic Development

2018 CENSUS OF ECONOMIC ACTIVITIES
SMALL ESTABLISHMENTS

LAND TRANSPORT

NAME OF ESTABLISHMENT

ADDRESS OF ESTABLISHMENT

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REFERENCE MONTH

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FRAME NUMBER

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NAME OF INTERVIEWER:	DATE SUBMITTED:
NAME OF SUPERVISOR:	DATE SUBMITTED:

FOR OFFICE USE	
EDITED AND CODED BY:	INPUT BY:
CHECKED BY:	VERIFIED BY:

1. CHARACTERISTICS OF ESTABLISHMENT

(Circle appropriate code)

1.1 Is the establishment registered with the Registrar of Businesses?

Yes 1 No 2

If Yes, enter Business Registration Number (BRN)

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1.2 Activities of establishment

1. Main activity

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2. Secondary activities (if any) (i)

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(ii)

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1.3 Date of start of operation: Month Year

1.4 Type and number of commercial vehicles

Passenger vehicles	Number of vehicles
Taxi	
Contract car	
Individual bus	
Contract bus - Employees	
Contract bus - School	
Contract bus - Tourist	

Good vehicles	Number of vehicles
Lorry	
Van	

1.5 Details of vehicles (*for bus, van and lorry*)

	Vehicle 1	Vehicle 2	Vehicle 3
(i) Seating capacity of passenger vehicle (Bus)
(ii) Goods vehicles (Lorry/Van) :Load (Tonnes)
:Type of goods carried (<i>circle code for main type of goods carried by vehicle</i>)			
Sugarcane	1	1	1
Goods in container	2	2	2
Foodstuffs	3	3	3
Construction materials	4	4	4
Waste: (i) Solid	5	5	5
(ii) Liquid	6	6	6
Other (<i>specify</i>)	7	7	7

1.6 Turnover in year **2017** (*circle appropriate code*)

(i) Less than or equal to Rs 2 million	1	(iv) More than Rs 10 million but less than or equal to Rs 50 million	4
(ii) More than Rs 2 million but less than or equal to Rs 5 million	2		
(iii) More than Rs 5 million but less than or equal to Rs 10 million	3	(v) More than Rs 50 million	5

1.7 Type of ownership of establishment (*circle appropriate code*)

(i) Individual proprietor	1	(iv) Company	4	} skip to 1.11
(ii) Household members	2	(v) Cooperative	5	
(iii) Partnership with members of other households	3	(vi) Other (<i>specify</i>)	6	

(Circle appropriate code)

- 1.8 Are the establishment's assets separate from those of the owner's household? **Yes** 1 **No** 2
- 1.9 Is the establishment's expenditure separate from that of the owner's household? **Yes** 1 **No** 2
- 1.10 Do you keep any record of accounts (Receipts & Expenditure) for your establishment? **Yes** 1 **No** 2
- 1.11 Are you aware of support schemes for small businesses? **Yes** 1 **No** 2
- 1.12 If yes at 1.11, have you had recourse to any support scheme? **Yes** 1 **No** 2
- 1.13 (i) If yes at 1.12, specify scheme(s).....
- 1.13 (ii) If no, give reason(s).....

2. EMPLOYMENT, HOURS OF WORK AND LABOUR COST FOR THE REPORTING MONTH

2.1 Employment (including expatriates) and hours of work

Employment status	Number of persons engaged on last Thursday of the month				Total hours worked during the month			
	Full time		Part time ¹		Full time workers		Part time workers ¹	
	Male	Female	Male	Female	Male	Female	Male	Female
1. Employer								
2. Own account worker								
3. Employee including apprentice								
4. Contributing family worker								
5. Other (specify)								
Total								
<i>of whom expatriates</i>								

2.2 Wages, salaries and other benefits paid for the reporting month

Rupees

	Male	Female	Total
1. Wages and salaries			
2. Overtime payments			
3. Travelling allowance			
4. Payment in kind			
5. Employer's contribution to:			
(i) HRDC			
(ii) NPF			
(iii) Other (e.g. National Savings Fund, etc)			
6. Training expenses			
7. Other (specify)			
Total			

¹ Persons working less than half of usual working hours of the establishment

**3. CONSUMPTION OF MATERIALS, FUEL AND SERVICES
DURING THE REPORTING MONTH**

3.1 Electricity & water consumed, and waste water charges for reporting month at purchaser's price¹

Description	(Rupees)
1. Electricity	
2. Water	
3. Waste water charges	

3.2 Fuel consumed during reporting month at purchaser's price¹ (Rupees)

Fuel type	Fuel used for			Total
	Plant and machinery	Vehicles	Other purposes	
1. Diesel				
2. Gasoline				
3. LPG (Gas)				
4. Other, specify				
Total				

3.3 Materials consumed during month at purchaser's price¹

Description of main materials	Imputed monthly value (Rs)
1. Lubricants	
2. Tyres and tubes	
3. Batteries	
4. Spare parts	
5. Uniforms	
6. Other (specify):	
(i)	
(ii)	
(iii)	
Total	

¹ Excluding deductible VAT

3.4 Expenses on services at purchaser's price¹

Description of services	(Rupees)
1. Printing services (including posters, bags with labels, business cards, etc)	
2. Courier services	
3. Telephone	
4. Internet services	
5. Warehousing and storage	
6. Hire of land transport (lorry,van, etc)	
7.Freight transport services (air/sea)	
8.Security services	
9. Cleaning services	
10. Consultancy and management services	
11. Rental of machinery and equipment	
12. Environment protection services (e.g. waste disposal, pollution control, embellishment, etc.)	
13.Vehicle examination fees - <i>imputed monthly value</i>	
14. Rental of premises	
15. Minor repairs and maintenance:	
(i) Machinery and equipment	
(ii) Vehicles	
(iii) Building	
(iv) Other (<i>specify</i>).....	
16. Accounting/ Auditing services	
17 Advertising	
18. Other services (<i>specify</i>):	
(i)	_ _ _ _ _ _ _
(ii)	_ _ _ _ _ _ _
(iii).....	_ _ _ _ _ _ _
Total	

¹ Excluding deductible VAT

4. OTHER EXPENDITURE

Description	Imputed monthly amount(Rupees)
1.Rates and licenses:	
(i) Trade fee	
(ii) Road tax	
(iii) Other (<i>specify</i>)	
2.Value added tax (<i>net amount paid</i>)	
3. Interest (<i>on loan, overdraft etc.</i>)	
4. Insurance premium	
5.1. Contribution under CSR ¹ to Mauritius Revenue Authority (MRA)	
5.2. Direct expenses incurred under CSR ¹	
5.3. Contribution to National Solidarity Fund	
6. Income tax	
7. Other (<i>specify</i>) (i).....	
(ii).....	
(iii)	
Total	

5. OUTPUT

5.1. Value of services provided during reporting month at basic price²

Description	(Rupees)
1. Receipts for transport provided during the reporting month	
2. Subsidy from government (buses only):	
(i) Free transport	
(ii) Fuel	
3. Other (<i>specify</i>)	
Total	
<i>of which value of services provided to tourists</i>

¹ Corporate Social Responsibility

² Excluding deductible VAT

	<u>Vehicle 1</u>	<u>Vehicle 2</u>	<u>Vehicle 3</u>
5.2. Number of trips performed during the month

6. OTHER RECEIPTS

6.1 Other receipts during reporting month	Rupees
1. Interests (<i>on deposits, advances, etc.</i>)	
2. Insurance claims	
3. Dividends	
4. Refund from HRDC	
5. Current transfers from abroad	
6. Other (<i>specify</i>)	
Total	

7. FIXED ASSETS

7.1. Additions/improvements to and sales of, assets during last twelve months and total value as at December 2017

				Rupees
1	2	3	4	5
Description	Sales	Additions/improvements		Estimate of assets value as at December 2017
		Total	of which NEW ¹	
1. Building and structure				
2. Land acquisition				
3. Land improvement				
4. Machinery and transport equipment:				
(i) Transport				
(ii) IT - hardware				
(iii) IT - software				
(iv) Other (specify)				
5. Furniture and fittings				
6. Other (specify)				
Total				

¹ including second hand imported (for items 4-6)

8. MISCELLANEOUS

8.1 Average number of days in operation per month.....

8.2 Number of trips and passengers (Buses only)

	Vehicle 1	Vehicle 2	Vehicle 3
Average number of trips performed (daily)			
Average number of kilometres covered (daily)			
Average number of passengers carried (daily)			

8.3 Environment

(Circle appropriate code)

- (a) Do you take any measures to reduce/reuse/recycle waste? Yes 1 No 2 N/A 3
- (b) If yes, which measure(s) do you take to reduce/reuse/recycle waste?
- (i) Reuse empty containers/bags Yes 1 No 2 N/A 3
- (ii) Keep waste separately for recycling Yes 1 No 2 N/A 3
- (iii) Sale of used oil Yes 1 No 2 N/A 3
- (iv) Other, specify..... Yes 1 No 2 N/A 3

8.4 Imports of services

(Circle appropriate code)

- (i) Do you import any services? (courier, IT, business and professional services, etc) Yes 1 No 2
- (ii) If yes, type of services imported
- (iii) Expenditure on imports of services incurred during the past 12 months **Rupees**

8.5 Outstanding debt/ facilities

Rupees

- (i) Development Bank of Mauritius (DBM)
- (ii) Mau Bank
- (iii) Other commercial banks
- (iv) Leasing
- (v) Other (*specify*)

8.6 Monthly debt repayment

8.7 Labour requirements

(Circle appropriate code)

- (i) Do you have any problem in getting required workers to run your business? Yes 1 No 2
- (ii) If yes at (i), have you envisaged the recruitment of foreign workers? Yes 1 No 2
- (iii) If yes at (i), are you aware of procedures for recruitment of foreign workers? Yes 1 No 2

8.8 Security measures

What are the security measures taken at your establishment?

- (i) CCTV camera 1
 - (ii) Security guard - own employee 2
 - (iii) Security guard - contracted 3
 - (iv) Other, specify..... 4
- } Multiple answers possible**

Contact person(Mr/Miss/Mrs)

Status in business

Telephone No 1. *Contact person*

2. *Establishment (if available)*

E-mail address 1. *Contact person*

2. *Establishment (if available)*

CLARIFICATIONS ON ITEMS REPORTED (by Interviewer)

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SUMMARY DATA (To be filled by Supervisor)

	Rupees
A. GROSS OUTPUT	<input type="text"/>
5 Receipts from services provided
B. INTERMEDIATE CONSUMPTION	<input type="text"/>
2.2.6 Training expenses
3.1 Electricity, water and waste water charges
3.2 Fuel consumed
3.3 Materials consumed
3.4 Expenditure on services
C. VALUE ADDED (A-B)	<input type="text"/>
D. COMPENSATION OF EMPLOYEES (2.2 - 2.2.5(i)- 2.2.6)	<input type="text"/>
E. OTHER TAXES ON PRODUCTION (2.2.5(i) + 4.1.1 - 6.1.4)	<input type="text"/>
F. GROSS OPERATING SURPLUS (C - D-E)	<input type="text"/>
G. TOTAL ADDITIONS / IMPROVEMENTS TO ASSETS (column 3 of section 7 less any entry at 7.1.2)	<input type="text"/>
<i>of which new (column 4 in section 7)</i>	<input type="text"/>

**Collected under the provisions of the Statistics Act and in accordance with the
Data Protection Act**