

CONFIDENTIAL

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SAMPLE NUMBER

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REPUBLIC OF MAURITIUS

STATISTICS MAURITIUS

Ministry of Finance and Economic Development

2013 CENSUS OF ECONOMIC ACTIVITIES
SMALL ESTABLISHMENTS

LAND TRANSPORT

REFERENCE MONTH

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GEOGRAPHICAL DISTRICT, MUNICIPAL/VILLAGE COUNCIL AREA

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URBAN/RURAL

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NSIC CODE

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NAME OF INTERVIEWER: DATE SUBMITTED:

NAME OF SUPERVISOR: DATE SUBMITTED:

FOR OFFICE USE

EDITED AND CODED BY: INPUT BY:

CHECKED BY: VERIFIED BY:

1. CHARACTERISTICS OF ESTABLISHMENT

1.1 Name of establishment

1.2 Address of establishment

(Circle appropriate code)

1.3 Is the establishment registered with the Registrar of Businesses? Yes 1 No 2

If Yes, enter Business Registration Number (BRN)

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1.4 Activities of establishment

1. Main activity

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2. Secondary activities (if any) (i)

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 (ii)

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1.5 Date of start of operation: Month Year

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1.6 Type and number of commercial vehicles

Passenger vehicles	Number of vehicles
Taxi	
Contract car	
Individual bus	
Contract bus- <i>school</i>	
<i>other</i>	
Van - <i>school</i>	
<i>other</i>	

Good vehicles	Number of vehicles
Lorry	
Van	

1.7 Details of vehicles (*for bus, van and lorry*)

	<u>Vehicle 1</u>	<u>Vehicle 2</u>	<u>Vehicle 3</u>
(i) Passenger vehicles: Bus/Van :Seating capacity
(ii) Goods vehicles Lorry/Van :Load (Tonnes)
:Type of goods carried (<i>circle code for main type of goods carried</i>)			
Sugarcane	1	1	1
Goods in container	2	2	2
Foodstuffs	3	3	3
Construction materials	4	4	4
Waste: (i) Solid	5	5	5
(ii) Liquid	6	6	6
Other (<i>specify</i>) 	7	7	7

1.8 Type of ownership of establishment (*circle appropriate code*)

(i) Individual proprietor 1	(iv) Company 4	} skip to 1.12
(ii) Household members 2	(v) Cooperative 5	
(iii) Partnership with members of other households 3	(vi) Other (<i>specify</i>) 6	

(Circle appropriate code)

- 1.9 Are the establishment's assets separate from those of the owner's household? **Yes 1 No 2**
- 1.10 Is the establishment's expenditure separate from that of the owner's household? **Yes 1 No 2**
- 1.11 Do you keep any record of accounts (Receipts & Expenditure) for your establishment? **Yes 1 No 2**
- 1.12 Have you had recourse to any support scheme for small businesses? **Yes 1 No 2**
 If yes, specify.....
- 1.13 **Applicable if 'No' at 1.12**
 Are you aware of support schemes for small businesses? **Yes 1 No 2**

2. EMPLOYMENT, HOURS OF WORK AND LABOUR COST FOR THE REPORTING MONTH

2.1 Employment (including expatriates) and hours of work

Employment status	Number of persons engaged on last Thursday of the month				Total hours worked during the month	
	Full time		Part time ¹		Male	Female
	Male	Female	Male	Female		
1. Employer						
2. Own account worker						
3. Employee including apprentice						
4. Contributing family worker						
5. Other (specify)						
Total <i>of whom expatriates</i>						

2.2 Wages, salaries and other benefits paid for the reporting month

	Male		Female		Rupees Total	
1. Wages and Salaries						
2. Overtime payments						
3. Travelling allowance						
4. Payment in kind						
5. Employer's contribution to:						
(i) HRDC						
(ii) N.P.F						
(iii) Other (e.g. NSF, etc)						
6. Training expenses						
7. Other (specify)						
Total						

¹ Persons working less than half of usual working hours of the establishment

**3. CONSUMPTION OF MATERIALS, FUEL AND SERVICES
DURING THE REPORTING MONTH**

3.1 Electricity & water consumed, and waste water charges for reporting month at purchaser's price¹

Description	(Rupees)
1. Electricity	
2. Water	
3. Waste water charges	

3.2 Fuel consumed during reporting month at purchaser's price¹ (Rupees)

Fuel type	Fuel used for			Total
	Plant and machinery	Vehicles	Other purposes	
1. Diesel				
2. Gasoline				
3. LPG (Gas)				
4. Kerosene				
5. Other, specify				
Total				

3.3 Materials consumed during month at purchaser's price¹ (excluding electricity, water and fuel)

Description of main materials	Imputed monthly value (Rs)
1. Lubricants	
2. Tyres and tubes	
3. Batteries	
4. Spare parts	
5. Uniforms	
6. Other (specify):	
(i)	
(ii)	
(iii)	
Total	

¹ Excluding deductible VAT

3.4 Expenses on services at purchaser's price¹

Description of services	(Rupees)	Office use only					
1. Printing and stationery							
2. Courier services							
3. Telephone							
4. Internet services							
5. Warehousing and storage							
6. Hire of land transport (truck,van)							
7.Freight transport services (air/sea)							
8.Security services							
9. Cleaning services							
10. Consultancy and management services							
11. Rental of machinery and equipment							
12. Environment protection services (e.g. waste disposal, pollution control, embellishment, etc.)							
13. Vehicle examination fees (NTA)- <i>imputed monthly value</i>							
14. Rental of premises							
15. Minor repairs and maintenance:							
(i) Machinery and equipment							
(ii) Vehicles							
(iii) Building							
(iv) Other (<i>specify</i>).....							
16. Accounting/ Auditing services							
17 Advertising							
18. Other services (<i>specify</i>):							
(i)							
(ii)							
(iii).....							
Total							

¹ Excluding deductible VAT

4. OTHER EXPENDITURE

4.1 Other expenses on Information and Communication Technology (ICT)

Description	Expenses during last twelve months (Rs)
1. Purchase of hardware <i>(including upgrades)</i>	
2. Purchase of software <i>(including upgrades)</i>	

4.2 Other payments

Description	Imputed monthly amount(Rs)
1.Rates and licenses:	
(i) Trade fee	
(ii) Road tax	
(iii) Other <i>(specify)</i>	
2.Value added tax <i>(net amount paid)</i>	
3. Interest <i>(on loan, overdraft etc.)</i>	
4. Insurance premium	
5. Expenses under Corporate Social Responsibility Fund (CSR)	
6. Income tax	
7. Other <i>(specify)</i> (i).....	
(ii).....	
(iii)	
Total	

5. OUTPUT

Value of services provided during reporting month at basic price¹

Description	(Rupees)
1. Receipts for transport provided during the reporting month	
2. Subsidy from government (buses only):	
(i) Free transport	
(ii) Fuel	
3. Other (<i>specify</i>)	
Total	
<i>of which value of services provided to tourists</i>	

¹ Excluding deductible VAT

6. OTHER RECEIPTS

Other receipts during reporting month

1. Interests (on deposits, advances, etc.)	
2. Insurance claims	
3. Dividends	
4. Refund from HRDC	
5. Current transfers from abroad	
6. Other (<i>specify</i>)	
Total	

7. CAPITAL ASSETS

Additions/improvements to and sales of, assets during last twelve months (excluding ICT related items reported at 4.1)

Rs (000)

Description	Sales	Additions/improvements	
		Total value	of which NEW ¹
1. Building and structure			
2. Land acquisition			
3. Land improvement			
4. Machinery and transport equipment:			
(i) Vehicles			
(ii) Other (specify)			
5. Furniture and fittings			
6. Other (specify)			
Total			

¹ including second hand imported (for items 4-6)

8. MISCELLANEOUS

8.1 Average number of days in operation per month.....

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8.2 For buses only

	Vehicle 1	Vehicle 2	Vehicle 3
Average number of trips performed (daily)			
Average number of kilometres covered (daily)			
Average number of passengers carried (daily)			

8.3 Energy, Water and Environment

(Circle appropriate code)

(a) Do you take any measures to reduce electrical energy consumption at your establishment? **Yes** 1 **No** 2 **N/A** 3

If yes, which measure(s) do you take to reduce energy consumption at your establishment?

- | | |
|--|---------------------------------------|
| 1. Use low consumption electric bulbs | Yes 1 No 2 N/A 3 |
| 2. Use energy efficient electric appliances/ equipment | Yes 1 No 2 N/A 3 |
| 3. Use of solar water heater | Yes 1 No 2 N/A 3 |
| 4. Other, specify..... | Yes 1 No 2 N/A 3 |

(b) Do you take any measures to reduce potable water consumption at your establishment? **Yes** 1 **No** 2 **N/A** 3

If yes, which measure(s) do you take to reduce potable water consumption at your establishment?

- 1. Use of special (water saving) taps **Yes** 1 **No** 2 **N/A** 3
- 2. Use of rain water **Yes** 1 **No** 2 **N/A** 3
- 3. Clean vehicles at river/canal **Yes** 1 **No** 2 **N/A** 3
- 4. Other, specify..... **Yes** 1 **No** 2 **N/A** 3

(c) Do you take any measures to reduce/reuse/recycle waste? **Yes** 1 **No** 2 **N/A** 3

If yes, which measure(s) do you take to reduce/reuse/recycle waste?

- 1. Reuse empty containers/bags **Yes** 1 **No** 2 **N/A** 3
- 2. Keep waste separately for recycling **Yes** 1 **No** 2 **N/A** 3
- 3. Sale of used oil **Yes** 1 **No** 2 **N/A** 3
- 4. Other, specify..... **Yes** 1 **No** 2 **N/A** 3

8.4 Import of services

(Circle appropriate code)

Do you import any services? (courier, IT, business professional service etc) **Yes** 1 **No** 2

Rupees

8.5 Outstanding debt/ facilities

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(i) Commercial Banks

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(ii) Development Bank of Mauritius (DBM)

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(iii) Leasing

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(iv) Factoring

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(v) Other (specify)

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8.6 Monthly debt repayment

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8.7 Foreign assets and liabilities

(Circle appropriate code)

Does your establishment have any foreign asset or liability?(loans/deposits) **Yes** 1 **No** 2

Contact person(Mr/Miss/Mrs)
Status in business
Telephone Number
E-mail address

CLARIFICATIONS ON ITEMS REPORTED (by Interviewer)

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SUMMARY DATA (To be filled by Supervisor)

	Rs(000)
A. GROSS OUTPUT	<input type="text"/>
5 Receipts from services provided
B. INTERMEDIATE CONSUMPTION	<input type="text"/>
2.3.6 Training expenses
3.1 Electricity, water and waste water charges
3.2 Fuel consumed
3.3 Materials consumed
3.4 Expenditure on services
C. VALUE ADDED (A-B)	<input type="text"/>
D. COMPENSATION OF EMPLOYEES (2.2 - 2.2.5(i)- 2.2.6)	<input type="text"/>
E. OTHER TAXES ON PRODUCTION (2.2.5(i) + 4.2.1 - 6.4)	<input type="text"/>
F. GROSS OPERATING SURPLUS (C - D-E)	<input type="text"/>
G. TOTAL VALUE OF ADDITIONS TO ASSETS (4.1 + 7 - 7.2)	<input type="text"/>
<i>of which new (4.1+7)</i>	<input type="text"/>

**Collected under the provisions of the Statistics Act and in accordance with the
Data Protection Act**