

CONFIDENTIAL

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SAMPLE NUMBER

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REPUBLIC OF MAURITIUS

STATISTICS MAURITIUS

Ministry of Finance and Economic Development

2013 CENSUS OF ECONOMIC ACTIVITIES

SMALL ESTABLISHMENTS

CONSTRUCTION

REFERENCE MONTH

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GEOGRAPHICAL DISTRICT, MUNICIPAL/VILLAGE COUNCIL AREA

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URBAN/RURAL

.....

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NSIC CODE

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NAME OF INTERVIEWER:	DATE SUBMITTED:
NAME OF SUPERVISOR:	DATE SUBMITTED:

FOR OFFICE USE	
EDITED AND CODED BY	INPUT BY:
CHECKED BY:	VERIFIED BY:

PLEASE DO NOT WRITE IN BOXES

1. CHARACTERISTICS OF ESTABLISHMENT

1.1 Name of establishment

1.2 Address of establishment

.....

(Circle appropriate code)

1.3 Is the establishment registered with the Registrar of Businesses?

Yes 1 No 2

If Yes, enter Business Registration Number (BRN)

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1.4 Activities of establishment

1. Main activity

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2. Secondary activities (if any) (i)

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(ii)

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1.5 Date of start of operation: Month Year

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1.6 Type of ownership of establishment (*circle appropriate code*)

- | | | | | | | |
|-------------------------------------------------------|-------|---|-------------------------------|-------|---|-------------------|
| (i) Individual proprietor | | 1 | (iv) Company | | 4 | } skip
to 1.10 |
| (ii) Household members | | 2 | (v) Cooperative | | 5 | |
| (iii) Partnership with members
of other households | | 3 | (vi) Other (<i>specify</i>) | | 6 | |

(Circle appropriate code)

1.7 Are the establishment's assets separate from those of the owner's household? Yes 1 No 2

1.8 Is the establishment's expenditure separate from that of the owner's household? Yes 1 No 2

1.9 Do you keep any record of accounts (Receipts & Expenditure) for your establishment? Yes 1 No 2

1.10 Have you had recourse to any support scheme for small businesses? Yes 1 No 2

If yes, specify.....

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1.11 Applicable if 'No' at 1.10

Are you aware of support schemes for small businesses? Yes 1 No 2

**2. EMPLOYMENT, HOURS OF WORK AND LABOUR COST
FOR THE REPORTING MONTH****2.1 Employment (including expatriates) and hours of work**

Employment status	Number of persons engaged on last Thursday of the month				Total hours worked during the month	
	Full time		Part time ¹		Male	Female
	Male	Female	Male	Female		
1. Employer						
2. Own account worker						
3. Employee including apprentice						
4. Contributing family worker						
5. Other (<i>specify</i>)						
Total						
<i>of whom expatriates</i>						

¹ Persons working less than half of usual working hours of the establishment

2.2 Wages, salaries and other benefits paid for the reporting month

	Rupees		
	Male	Female	Total
1. Wages and Salaries			
2. Overtime payments			
3. Travelling allowance			
4. Payment in kind			
5. Employer's contribution to:			
(i) HRDC			
(ii) N.P.F			
(iii) Other (e.g. NSF, etc)			
6. Training expenses			
7. Other (<i>specify</i>)			
Total			

2.3 Average earnings per day (employees only)

Occupation	No of persons employed	Basic Wages	Other Payments	Total
1.				
2.				
3.				
4.				
5.				

3. CONSUMPTION OF MATERIALS, FUEL AND SERVICES DURING THE REPORTING MONTH

3.1 Electricity & water consumed, and waste water charges for reporting month at purchaser's price¹

Description	(Rupees)
1. Electricity	
2. Water	
3. Waste water charges	

¹ Excluding deductible VAT

3.2 Fuel consumed during reporting month at purchaser's price¹

(Rupees)

Fuel type	Fuel used for			Total
	Plant and machinery	Vehicles	Other purposes	
1. Diesel				
2. Gasoline				
3. LPG (Gas)				
4. Kerosene				
5. Other, specify				
Total				

3.3 Materials consumed during the reporting month at purchaser's price¹

(excluding electricity, water and fuel) and including materials supplied by clients

Description of main materials	(Rupees)	office use only
1. Cement		
2. Sand/rocksand		
3. Aggregates (macadam)		
4. Blocks		
5. Steel/iron bars and sheets		
6. Electrical fittings		
7. Plumbing (water fittings)		
8. Tiles and sanitary wares		
9. Timber (carpentry and joinery)		
10. Paint		
11. Openings:		
(i) Metal		
(ii) Aluminium		
(iii) PVC		
(iv) Other (specify)		
12. Other (specify): (i)		
(ii)		
(iii)		
Total		

¹ Excluding deductible VAT

3.4 Expenses on services at purchaser's price¹

Description of services	(Rupees)	Office use only					
1. Printing and stationery							
2. Courier services							
3. Telephone							
4. Internet services							
5. Warehousing and storage							
6. Hire of land transport (truck,van)							
7.Freight transport services (air/sea)							
8.Security services							
9. Cleaning services							
10. Consultancy and management services							
11. Rental of machinery and equipment							
12. Environment protection services (e.g. waste disposal, pollution control, embellishment, etc.)							
13.Payment for works subcontracted							
14. Rental of premises							
15. Minor repairs and maintenance:							
(i) Machinery and equipment							
(ii) Vehicles							
(iii) Building							
(iv) Other (<i>specify</i>).....							
16. Accounting/ Auditing services							
17 Advertising							
18. Other services (<i>specify</i>):							
(i)							
(ii)							
(iii).....							
Total							

¹ Excluding deductible VAT

5. OUTPUT AND CONSTRUCTION CHARGES

5.1	Projects during last twelve months up to and including reference month (Name of client)	Site address	Type ¹	Area ² (sq mt)	Contract value (excluding deductible VAT) Rs (000)	Contract type ³		Status ⁴	% of work completed (if stopped)	Value of work done during reference month (if started, ongoing or completed during reference month) Rs (000)	Value of work done during last 12 months Rs (000)	Duration for whole project (in months)
						1	2					
1												
2												
3												
4												
5												
6												
7												
8												

¹ e.g. house,bungalow,school,factory,road,bridge,painting,plumbing, electrical works etc

³ Contract type 1- Labour only 2- Labour and materials

² For construction work such as pipe laying,electrical works etc. state the length in metres

⁴ Status 1- Completed 2- On going 3-Temporarily stopped 4- Construction stopped

5.2 What is your actual rate claimed per square metre for the following?

(i) Labour only:Rupees per square metre

(ii) Labour and materials:Rupees per square metre

6. OTHER RECEIPTS

Other receipts during reporting month

Rupees

1. Interests (<i>on deposits, advances, etc.</i>)									
2. Insurance claims									
3. Dividends									
4. Refund from HRDC									
5. Current transfers from abroad									
6. Other (<i>specify</i>)									
Total									

7. CAPITAL ASSETS

Additions/improvements to and sales of, assets during last twelve months (excluding ICT related items reported at 4.1)

Rs(000)

Description	Sales	Additions/improvements	
		Total value	of which NEW ¹
1. Building and structure			
2. Land acquisition			
3. Land improvement			
4. Machinery and transport equipment:			
(i) Production equipment			
(ii) Transport equipment			
(iii) Other (<i>specify</i>)			
5. Furniture and fittings			
6. Other (<i>specify</i>)			
Total			

¹ including second hand imported (for items 4-6)

8. MISCELLANEOUS

8.1 Energy/ Water Savings and Environment Protection

(Circle appropriate code)

(a) Do you take any measures to reduce electrical energy consumption at your establishment? Yes 1 No 2 N/A 3

If yes, which measure(s) do you take to reduce energy consumption at your establishment?

- 1. Use low consumption electric bulbs Yes 1 No 2 N/A 3
- 2. Use energy efficient electric appliances/ equipment Yes 1 No 2 N/A 3
- 3. Use of solar water heater Yes 1 No 2 N/A 3
- 4. Other, specify..... Yes 1 No 2 N/A 3

(b) Do you take any measures to reduce potable water consumption at your establishment? **Yes** 1 **No** 2 **N/A** 3

If yes, which measure(s) do you take to reduce potable water consumption at your establishment?

- 1. Use of special (water saving) taps **Yes** 1 **No** 2 **N/A** 3
- 2. Use of rain water **Yes** 1 **No** 2 **N/A** 3
- 3. Clean vehicles at river/canal **Yes** 1 **No** 2 **N/A** 3
- 4. Other, specify..... **Yes** 1 **No** 2 **N/A** 3

(c) Do you take any measures to reduce/reuse/recycle waste? **Yes** 1 **No** 2 **N/A** 3

If yes, which measure(s) do you take to reduce/reuse/recycle waste?

- 1. Reuse empty containers/bags **Yes** 1 **No** 2 **N/A** 3
- 2. Keep waste separately for recycling **Yes** 1 **No** 2 **N/A** 3
- 3. Sale of used oil **Yes** 1 **No** 2 **N/A** 3
- 4. Other, specify..... **Yes** 1 **No** 2 **N/A** 3

8.2 Import of services

(Circle appropriate code)

Do you import any services? (courier, IT, business professional service etc)

Yes 1 **No** 2

Rupees

8.3 Outstanding debt/ facilities

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(i) Commercial Banks

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(ii) Development Bank of Mauritius (DBM)

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(iii) Leasing

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(iv) Factoring

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(v) Other (specify)

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8.4 Monthly debt repayment

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8.5 Foreign assets and liabilities

(Circle appropriate code)

Does your establishment have any foreign asset or liability/(loans/deposits)?

Yes 1 **No** 2

Contact person(Mr/Miss/Mrs)

Status in business

Telephone Number

E-mail address

CLARIFICATIONS ON ITEMS REPORTED (by Interviewer)

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SUMMARY DATA (To be filled in by Supervisor)

		Rs(000)
A. GROSS OUTPUT		<input type="text"/>
5	Value of goods produced (total of column 9 of section 5.1)
B. INTERMEDIATE CONSUMPTION		<input type="text"/>
2.2.6	Training expenses
3.1	Electricity, water and waste water charges
3.2	Fuel consumed
3.3	Materials consumed
3.4	Expenditure on services
C. VALUE ADDED (A-B)		<input type="text"/>
D. COMPENSATION OF EMPLOYEES (2.2 - 2.2.5(i)- 2.2.6)		<input type="text"/>
E. OTHER TAXES ON PRODUCTION (2.3.5(i) + 4.2.1 - 6.4)		<input type="text"/>
F. GROSS OPERATING SURPLUS (C - D -E)		<input type="text"/>
G. TOTAL VALUE OF ADDITIONS TO ASSETS (4.1 + 7 - 7.2)		<input type="text"/>
<i>of which new (4.1+7)</i>		<input type="text"/>

**Collected under the provisions of the Statistics Act and in accordance with the
Data Protection Act**