



REPUBLIC OF MAURITIUS

CENTRAL STATISTICS OFFICE

Ministry of Finance and Economic Development

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2007 Collection of Statistics of Economic Activities

SERVICES

The Central Statistics Office is conducting a Census of Economic Activities for the year 2007. Data supplied should relate to calendar year 2007 or the accounting year covering most of the year 2007. If precise figures are not available, please give the best estimates.

The Census is being conducted under the provision of the Statistics Act 2000 which guarantees the confidentiality of information collected as provided for in the Act.

Before completing the questionnaire, please read carefully the explanatory notes enclosed. If you need further clarification or assistance, feel free to contact the CEA Unit of this office.

1. IDENTIFICATION OF ESTABLISHMENT

1.1 Name of establishment :

1.2 Business address :

(Head Office) :

:

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1.3 Business licence holder's name :
(if different from 1.1)

1.4 Tel No. **Fax No.** **E-mail**

FOR OFFICE USE ONLY

Edited and coded by : Input by :

Checked by : Verified by :

2. CHARACTERISTICS OF ESTABLISHMENT

Data should as far as possible relate to ONE establishment only.

2.1 List all establishments/branches covered

Name	Address					
.....	<table border="1" style="width: 100%; height: 20px;"> <tr><td> </td><td> </td><td> </td><td> </td></tr> </table>				
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2.2 Activities of establishment

Main activity	<table border="1" style="width: 100%; height: 20px;"> <tr><td> </td><td> </td><td> </td><td> </td></tr> </table>				
Secondary activity (If any)	<table border="1" style="width: 100%; height: 20px;"> <tr><td> </td><td> </td><td> </td><td> </td></tr> </table>				

2.3 Reporting period

From to

2.4 Total floor area occupied by the establishment

(include warehouse, if any, but exclude open spaces) m²

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2.5 Tenure of building

(circle appropriate code)

Wholly owned 1 Wholly rented 2
Partly rented 3

2.6 Type of ownership of establishment

(circle appropriate code)

Individual proprietor	1	Cooperative	5
Private partnership	2	Other, specify	9
Company:					
(i) listed on Stock Exchange	3			
(ii) not listed on Stock Exchange	4			

2.7 (For office use) Private 1 Public 2

2.8 Equity participation

(circle appropriate code)

Mauritian owned ... 1 Joint Mauritian / Foreign ... 2 Foreign owned ... 3

If 2, state (i) Equity participation % Foreign

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If 2 or 3, state (ii) Nationality of foreign ownership (*main*) :

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3. EMPLOYMENT AND HOURS OF WORK

3.1 Employment trend

	Mar 2007	Jun 2007	Sep 2007	Dec 2007
1. Total number of persons engaged				

3.2 Persons engaged as at September 2007

Employment status	Mauritian		Expatriate		Total	
	Male	Female	Male	Female	Male	Female
1. Employer / Working proprietor						
2. Contributing family worker						
3. Employee ¹						
(i) Administrative staff						
(ii) Operatives						
(iii) Other						
TOTAL						

¹ Refer to instructions for definition of categories of employees

3.3 Working days and hours of work (excluding overtime)

1. Number of normal working days per week	
2. Number of normal working hours per week	

4. LABOUR COST

Rs 000

Description	Male	Female	Total
1. Wages and salaries (<i>including productivity, end of year bonus, etc.</i>)			
2. Overtime payments			
3. Travelling Allowance			
4. Payment in kind (<i>food, accommodation, car facilities & other fringe benefits</i>)			
5. Severance / termination allowance and retirement pension			
6. Work permits			
7. Employer's contribution to (i) HRDC (previously IVTB)			
(ii) N.P.F & N.S.F			
(iii) Other private pension funds / insurance schemes			
8. Employer's contribution to welfare funds			
9. Training expenses excluding ICT related training			
(i) Overseas			
(ii) Local			
10. Other (<i>specify</i>)			
TOTAL			

5. EXPENDITURE ON GOODS AND SERVICES

5.1 Electricity & water consumed, and waste water charges at purchaser's price¹

Rs 000

Description	Unit	Quantity	Amount
1. Electricity			
2. Water			
3. Waste water charges			

5.2 Fuel consumed at purchaser's price¹

Rs 000

		Diesel	Gasoline	LPG (Gas)	Other (Specify)	Total
1. Fuel for plant and machinery	Amount					
	Quantity	Lts	Lts	Kg		
2. Fuel for vehicles	Amount					
	Quantity	Lts	Lts	Kg		
3. Fuel for other purposes	Amount					
	Quantity	Lts	Lts	Kg		
Total	Amount					

5.3 Materials and supplies purchased at purchaser's price¹

Rs 000

5.31 Cost of goods sold in same condition as purchased

5.32 Raw materials and supplies purchased

Rs 000

Description	For office use					Total
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9. Other (specify main items)						
.....						
TOTAL						

¹ Excluding deductible VAT

5.4 Expenditure on services at purchaser's price¹ (excluding ICT related services)
Rs 000

Description of Services	Amount
1. Printing	
2. Postage	
3. Bank charges	
4. Warehousing, storage and handling charges	
5. Clearing and forwarding charges	
6. Hire of transport	
7. Security services	
8. Consultancy and management services	
9. Expenses on air tickets	
10. Rental of machinery and equipment	
11. Expenditure i.c.w environment protection services:	
(i) Solid waste (private collection)	
(ii) Liquid waste (private collection & monitoring)	
(iii) Hazardous waste	
(iv) Air emission monitoring	
(v) Embellishment	
12. Research and development	
13. Payment for works subcontracted	
14. Rental of premises	
15. Minor repairs and maintenance:	
(i) Machinery and equipment	
(ii) Vehicles	
(iii) Building	
(iv) Other (<i>specify</i>)	
16. Business services:	
(i) Accounting, legal, auditing, etc	
(ii) Advertising and promotion	
(iii) Sponsorship and sport activities	
(iv) Other (<i>specify</i>)	
17. Other services (<i>specify</i>):	Office use
	(i)
	(ii)
TOTAL	

¹ Excluding deductible VAT

6. OTHER DISBURSEMENTS

Rs 000

Description	Amount
1. Rates and licenses:	
(i) Trade License	
(ii) Tenant's tax	
(iii) Road Tax	
(iv) Other (<i>specify</i>)	
2. Value added tax (net amount paid to government)	
3. Interest paid to	
(i) Residents	
(ii) Non-residents	
4. Dividend paid to	
(i) Residents	
(ii) Non-residents	
5. General insurance premiums paid (building, vehicle, etc)	
6. Income tax / corporate tax	
7. Purchase of shares	
8. Environment protection fees	
9. Bad debts written off	
10. Loss on foreign exchange	
11. Land lease	
12. Depreciation	
13. Current transfer to abroad (donations, gifts)	
14. Other (<i>specify</i>)	
TOTAL	

7. INFORMATION & COMMUNICATION TECHNOLOGY (ICT) RELATED SERVICES

7.1 Number of computers in establishment 7.2 Number of persons using a computer **Connection to internet, local area network (LAN) and the like***(circle appropriate code)*7.3 Does your establishment use the internet? Yes **1** No **2** (If "No" skip to 7.9)7.4 Number of persons using the internet for business purposes

7. INFORMATION & COMMUNICATION TECHNOLOGY (CONTINUED)

7.5 What is your mode of access to internet? <i>circle appropriate code</i>	7.6 Does your establishment have <i>circle appropriate code(s)</i>
(i) Dial up Yes 1 No 2	(i) Website Yes 1 No 2
(ii) ADSL Yes 1 No 2	(ii) Local Area Network Yes 1 No 2
(iii) Wireless Yes 1 No 2	(iii) Broadband connectivity Yes 1 No 2
(iv) 3G / GPRS / WAP Yes 1 No 2	(iv) Intranet Yes 1 No 2
(v) Other (<i>specify</i>) Yes 1 No 2	(v) Extranet Yes 1 No 2

7.7 State the purpose(s) for which internet is used *circle appropriate code(s)*

(i) Getting information - about goods and services	Yes 1 No 2
(ii) Accessing government services	Yes 1 No 2
(iii) Other information search or research activities	Yes 1 No 2
(iv) Sending / receiving e-mails	Yes 1 No 2
(v) Providing customer service	Yes 1 No 2
(vi) Internet banking or accessing other financial services	Yes 1 No 2

7.8 E-commerce

		<i>Circle appropriate code</i>
1. Does your establishment receive orders through the internet?	Yes 1 No 2	Rs 000
If yes, state value of orders received during the reporting period	<input style="width: 100px; height: 20px;" type="text"/>	
2. Does your establishment place orders through the internet?	Yes 1 No 2	Rs 000
If yes, state value of orders placed during the reporting period	<input style="width: 100px; height: 20px;" type="text"/>	

7.9 Recurrent expenditure on ICT

Rs 000

1. Telecommunication services (e.g fixed and mobile telephone, telex, fax, etc)	
2. Internet / e-mail account	
3. Maintenance / repairs of ICT equipment	
4. Training in ICT (i) local	
(ii) overseas	
5. Consultancy services (ICT related services)	
6. Other recurrent ICT related items (e.g toner, floppy disks, CD, cartridge, etc.) (<i>specify</i>)	
.....	
TOTAL	

7.10 Capital expenditure on ICT

Rs 000

1. Purchase of software (<i>including upgrades</i>)	
2. Purchase of hardware (<i>including upgrades</i>)	
3. Software development	
4. Website development	
5. Other (<i>specify</i>)	
TOTAL	

8. RECEIPTS

8.1 Receipts from services rendered excluding VAT

Rs 000

Description						Amount
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9. Other (<i>specify</i>)						
TOTAL						
<i>of which exported services (if any)</i>						

8.2 Other receipts

Rs 000

Description		Amount
1. Interest received from	(i) Residents	
	(ii) Non-residents	
2. Dividend received from	(i) Residents	
	(ii) Non-residents	
3. Insurance claims received		
4. Refund from HRDC (previously IVTB)		
5. Gain on foreign exchange		
6. Current transfers from Abroad (donations, gifts)		
7. Other (<i>specify</i>)		
TOTAL		

9. FIXED ASSETS

9.1 Fixed assets at purchaser's price for reporting period (excluding ICT related items reported at 7.10)

Rs 000

Type of fixed asset	Net book value at beginning of period	Additions *		Sales of fixed assets	Depreciation	Revaluation of fixed assets	Net book value at end of period
		New assets	Used assets				
		+	+	-	-	+ \ -	
1. Buildings & structure							
2. Land acquisition							
3. Land improvement							
4. Machinery and transport equipment:							
(i) Production equipment							
(ii) Transport equipment							
(iii) Environment protection equipment							
(iv) Other (specify)							
5. Furniture and fittings							
6. Other (specify)							
TOTAL							

* including alterations, major repairs and also work done by own establishment

9.2 No. of vehicles owned

(i) Car	<input type="text"/>	(iv) Lorry	<input type="text"/>
(ii) Van	<input type="text"/>	(v) Motorcycle	<input type="text"/>
(iii) Bus	<input type="text"/>	(vi) Other (specify)	<input type="text"/>

10. MISCELLANEOUS

Rs 000

10.1 Debt repayment 10.2 Outstanding debt at end of reporting period

10.3 Does establishment employ a health and safety officer? Yes 1 No 2

(circle appropriate code)

If "yes", state whether: full-time 1 part-time ... 2

Person to be contacted for queries or further information about this questionnaire

Name :

Status in business :

Telephone No :

E-mail :

Website Address :

Date :