



**REPUBLIC OF MAURITIUS**

**CENTRAL STATISTICS OFFICE**  
**Ministry of Economic Development, Financial Services and Corporate Affairs**  
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**2002 Collection of Statistics of Economic Activities**

**INSURANCE**

*The Central Statistics Office is conducting a Census of Economic Activities for the year 2002. Data supplied should relate to the accounting year covering most of the year 2002. If precise figures are not available, please give the best estimates.*

*The Census is being conducted under the provision of the Statistics Act 2000 which guarantees the confidentiality of information collected as provided for in the Act*

*Before completing the questionnaire, please read carefully the explanatory notes enclosed. If you need further clarification or assistance, feel free to contact the staff of Financial Services Unit of this office.*

**1. IDENTIFICATION OF ESTABLISHMENT**

**1.1 Name of establishment** : .....

**1.2 Business address** : .....

*(Head Office)* : .....

: .....

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**1.3 Business licence holder's name** : .....  
*(if different from 1.1)*

**1.4 Tel No.** ..... **Fax No.** ..... **E-mail** .....

**FOR OFFICE USE ONLY**

Edited and coded by : ..... Input by : .....

Checked by : ..... Verified by : .....

## 2. CHARACTERISTICS OF ESTABLISHMENT

Data should as far as possible relate to ONE establishment only.

### 2.1 List all establishments/branches covered

Name	Address	
.....	.....	□ □ □ □
.....	.....	□ □ □ □
.....	.....	□ □ □ □
.....	.....	□ □ □ □
.....	.....	□ □ □ □

### 2.2 Total floor area occupied for own business (excluding open spaces)

..... m<sup>2</sup>

□	□	□	□
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### 2.3 Tenure of building (encircle appropriate code)

Wholly owned ..... 1  
Partly rented ..... 3

Wholly rented ..... 2

### 2.4 Reporting period

From ..... to .....

### 2.5 Activities of establishment

Main activity .....  
Secondary activity .....

□	□	□	□
□	□	□	□

### 2.6 Type of ownership

(encircle appropriate code)

Individual proprietor ..... 1      Cooperative ..... 5  
Private partnership ..... 2      Other, specify ..... 9  
Company:  
(i) listed on Stock Exchange ..... 3  
(ii) not listed on Stock Exchange ..... 4

### 2.7 For office use:      Private      1      Public      2

### 2.8 Equity participation

(encircle appropriate code)

Mauritian owned ... 1      Joint Mauritian / Foreign ... 2      Foreign owned ... 3

If 2, state (i) Equity participation : % Foreign .....

□	□
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If 2 or 3, state (ii) Nationality of foreign ownership (main) : .....

□	□
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### 2.9 Scheme under which establishment operates

(encircle appropriate code)

Export Service Certificate	1	Small and Medium Enterprise Certificate	6
Export Enterprise Certificate	2	Development Certificate	7
Pioneer Status Certificate	3	Strategic Local Enterprise Certificate	8
Investment Certificate	4	Other schemes, specify .....	9
Modernisation and Expansion Enterprise Certificate	5	None	10

### 3. EMPLOYMENT AND HOURS OF WORK

#### 3.1 Employment trend

	Mar 2002	Jun 2002	Sep 2002	Dec 2002
3.11 Total number of persons engaged				

#### 3.2 Persons engaged as at September 2002

Employment Status	Mauritian		Expatriate		Total	
	Male	Female	Male	Female	Male	Female
3.21 Employer / Working proprietor						
3.22 Unpaid family worker						
3.23 Employee (i) Administrative staff						
3.24 (ii) Operatives						
3.25 (iii) Other						
<b>TOTAL</b>						

#### 3.3 Hours of work

3.31 Number of normal working <i>days</i> per week	
3.32 Number of normal working <i>hours</i> per week	

### 4. LABOUR COST

Rs 000

Description	Long term Insurance	General Insurance	Total
4.01 Wages and salaries ( <i>including productivity, end of year bonuses etc.</i> )			
4.02 Overtime payments			
4.03 Refund of travelling			
4.04 Payment in kind ( <i>food, accommodation, car, uniform and other fringe benefits</i> )			
4.05 Severance / termination allowance and retirement pension			
4.06 Work permits			
4.07 Employer's contribution to (i) I.V.T.B			
4.08 (ii) N.P.F & N.S.F			
4.09 (iii) Other private pension funds / insurance schemes			
4.10 Employer's contribution to welfare funds			
4.11 Staff training expenses (i) Overseas			
4.12 (ii) Local			
4.13 Other, specify .....			
<b>TOTAL</b>			

## 5. EXPENDITURE ON GOODS AND SERVICES

### 5.1 Electricity, water and fuel purchased at purchaser's price <sup>1</sup>

Rs 000

Description	Long term Insurance	General Insurance	Total
5.11 Electricity			
5.12 Water			
5.13 Fuel for plant, machinery and vehicles (i) Diesel			
5.14 (ii) Gasoline			
5.15 (iii) Fuel oil			
5.16 (iv) Gas			
5.17 (v) Other, specify .....			
<b>TOTAL</b>			

### 5.2 Materials and supplies purchased at purchaser's price <sup>1</sup>

Rs 000

Description	Long term Insurance	General Insurance	Total
5.21			
5.22			
5.23			
5.24			
5.25			
5.26			
5.27			
5.28			
5.29 Other ( <i>specify main items</i> ) .....			
<b>TOTAL</b>			

<sup>1</sup> Inclusive of Customs and Excise duties but exclusive of VAT

**5.3 Expenditure on services at purchaser's price <sup>1</sup>****Rs 000**

<b>Description</b>	<b>Long term Insurance</b>	<b>General Insurance</b>	<b>Total</b>
5.301 Rental of buildings			
5.302 Rental of machinery and equipment			
5.303 Minor repairs and maintenance <i>(including repair of IT equipment)</i>			
5.304 Communication cost <i>(post, telephone, fax, e-mail, etc.)</i>			
5.305 Other computer related services			
5.306 Expenses on air tickets			
5.307 Printing			
5.308 Hire of transport			
5.309 Warehousing, storage and handling charges			
5.310 Clearing and forwarding charges			
5.311 Advertising and promotion			
5.312 Security services			
5.313 Consulting and management fees			
5.314 Other business services <i>(legal, accounting, etc.)</i>			
5.315 Bank charges			
5.316 Expenditure i.c.w environmental protection			
5.317 Waste water tax			
5.318 Other, specify .....			
<b>TOTAL</b>			

<sup>1</sup> **Exclusive of VAT**

**5.4 Payment relating to insurance business****Rs 000**

<b>Description</b>	<b>Long term Insurance</b>	<b>General Insurance</b>	<b>Total</b>
5.41 Insurance claims paid			
5.42 Re-insurance premium paid (i) Local			
5.43 (ii) Foreign			
5.44 Commission paid to (i) Local agents			
5.45 (ii) Foreign agents			
<b>TOTAL</b>			

**6. OTHER DISBURSEMENTS****6.1 Other payments****Rs 000**

<b>Description</b>	<b>Long term Insurance</b>	<b>General Insurance</b>	<b>Total</b>
6.11 Interest paid to (i) Residents			
6.12 (ii) Non residents			
6.13 Dividend paid to (i) Residents			
6.14 (ii) Non residents			
6.15 Premiums paid (vehicles, fire, accidents etc.)			
6.16 Income tax / corporate tax			
6.17 Value added tax (net amount paid to government)			
6.18 Environment protection fee			
6.19 Other rates, licences and taxes (including road tax)			
6.20 Bad debts written off			
6.21 Loss on foreign exchange			
6.22 Land lease			
6.23 Depreciation			
6.24 Donations abroad			
6.25 Other, specify .....			
<b>TOTAL</b>			

## 7. INFORMATION TECHNOLOGY RELATED SERVICES

7.1 Number of computers in establishment .....

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7.2 Does establishment have

(encircle appropriate code)

(i) E-mail facilities	Yes	1	No	2
(ii) Website	Yes	1	No	2
(iii) Local Area Network	Yes	1	No	2
(iv) Wide Area Network	Yes	1	No	2

7.3 Expenses in connection with IT related products and services for reporting period at purchaser's price <sup>1</sup>

7.31 Recurrent expenditure

**Rs 000**

7.311 Internet / e-mail account	
7.312 Maintenance / repairs of IT related equipment	
7.313 Training in IT (i) local	
7.314 (ii) overseas	
7.315 Consultancy services	
7.316 Leased / dedicated line(s)	
7.317 Other current expenses ( <i>toner, floppy disks, cartridge, etc.</i> )	
<b>TOTAL</b>	

7.32 Capital expenditure

**Rs 000**

7.321 Purchase of software ( <i>including upgrades</i> )	
7.322 Purchase of hardware ( <i>including upgrades</i> )	
7.323 Software development	
7.324 Other capital expenditure, specify .....	
<b>TOTAL</b>	

7.4 E-commerce

**Rs 000**

(a) Value of goods and services purchased through the internet at purchaser's price <sup>1</sup>

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<sup>1</sup> Inclusive of Customs and Excise duties but exclusive of VAT

**8. RECEIPTS****8.1 Receipts relating to insurance business excluding VAT****Rs 000**

<b>Description</b>	<b>Long term Insurance</b>	<b>General Insurance</b>	<b>Total</b>
8.11 Insurance premium received			
8.12 Re-insurance claims received from (i) Local			
8.13 (ii) Foreign			
8.14 Consideration for annuities			
8.15 Commission received from (i) Local agents			
8.16 (ii) Foreign agents			
<b>TOTAL</b>			

**8.2 Other receipts****Rs 000**

<b>Description</b>	<b>Long term Insurance</b>	<b>General Insurance</b>	<b>Total</b>
8.21 Interest received from (i) Residents			
8.22 (ii) Non residents			
8.23 Dividend received from (i) Residents			
8.24 (ii) Non residents			
8.25 Rental income			
8.26 Management fees			
8.27 Claims received (Vehicles, fire, accidents etc.)			
8.28 Refund from IVTB			
8.29 Gain on foreign exchange			
8.30 Donations from abroad			
8.31 Other specify.....			
<b>TOTAL</b>			



**9. SURPLUS AND BONUS DECLARED TO POLICYHOLDERS FOR THE LAST THREE ACTUARIAL VALUATION OF LONG TERM INSURANCE**

**Rs 000**

<b>Year of valuation (Long Term Insurance)</b>	.....	.....	.....
9.1 Life fund as at end of year of valuation			
9.2 Net liability			
9.3 Surplus (9.1 - 9.2)			
9.4 Bonus allocated to policyholders			

**10. NET ADDITION TO FUND FOR THE REPORTING PERIOD**

**Rs 000**

<b>Description</b>	<b>Long Term Insurance</b>	<b>General Insurance</b>	<b>Total</b>
10.1 Fund at beginning of period			
10.2 Fund at end of period			
10.3 Net addition to fund			

**11. LONG TERM INSURANCE**

<b>Insurances</b>	<b>Years</b>			
	<b>1999</b>	<b>2000</b>	<b>2001</b>	<b>2002</b>
11.1 Number of policies at beginning of year				
11.2 Number of new policies during year				
11.3 Number of policies matured or surrendered during year				
<b>TOTAL</b>				

## 12. FIXED ASSETS

## 12.1 Structure of fixed assets at purchaser's price for reporting period

Rs 000

Type of fixed asset	Net book value at beginning of period	Additions *		Sales of fixed assets -	Depre- ciation -	Reval- uation of fixed assets + \ -	Net book value at end of period
		New assets +	Used assets +				
12.11 Buildings & structure							
12.12 Land & land development							
12.13 Production equipment							
12.14 Transport equipment							
12.15 Equipment i.c.w environmental protection							
12.16 Other machinery and equipment							
12.17 Furniture and fittings							
<b>TOTAL</b>							

\* including alterations, major repairs and work done by own establishment

## 12.2 No. of vehicles owned

(i) Car

(iii) Lorry

(ii) Bus

(iv) Other, specify .....

## 13. MISCELLANEOUS

Rs 000

13.1 Debt repayment

.....

13.2 Outstanding debt as at end of reporting period

.....

13.3 Amount spent on sports activities and sponsorship

.....

13.4 Amount spent on research and development

.....

13.5 Does establishment employ a health and safety officer?

Yes

1

No

2

*(encircle appropriate code)*

If "yes", state whether:

full-time .....

1

part-time .....

2

**Person to be contacted for queries or further information about this questionnaire**

Name : .....

Status in business : .....

Telephone No : .....

E-mail : .....

Website Address : .....

Date : .....

## SUMMARY DATA

	Long term Insurance	(Rs 000) General Insurance	Total
<b>A. GROSS OUTPUT</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Receipts relating to insurance business (8.11 + 8.14 + 8.15 + 8.16)	.....	.....	.....
Other receipts (8.21 + 8.22 + 8.23 + 8.24 + 8.25 + 8.26)	.....	.....	.....
<b>Less</b>			
Total claims paid (5.41)	(.....)	(.....)	(.....)
Increase in Actuarial reserves (9.3)	(.....)		(.....)
<b>B. INTERMEDIATE CONSUMPTION</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Training expenses (4.11 + 4.12)	.....	.....	.....
Electricity, water and fuel (5.1)	.....	.....	.....
Materials and supplies (5.2)	.....	.....	.....
Expenditure on services (5.3)	.....	.....	.....
Payment relating to insurance business (5.42 + 5.43 + 5.44 + 5.45)	.....	.....	.....
<b>Less</b>			
Re-insurance claims received (8.12 + 8.13)	(.....)	(.....)	(.....)
<b>C. VALUE ADDED (A - B)</b>			<input type="text"/>
<b>D. COMPENSATION OF EMPLOYEES</b>			<input type="text"/>
Labour cost {4 - (4.06 + 4.11 + 4.12)}			.....
<b>E. OTHER TAXES ON PRODUCTION</b>			<input type="text"/>
Work permits (4.06)			.....
Environment protection fee (6.18)			.....
Other rates, licences and taxes (6.19)			.....
<b>F. GROSS OPERATING SURPLUS (C - D - E)</b>			<input type="text"/>
<b>G. TOTAL VALUE OF ADDITIONS</b>			<input type="text"/>
Fixed assets (additions - sales)			.....